1. Members in Attendance: Lauren Green-Hull, Kathy Petsko, Latoya Harris, Joe Scalise, Diane Waite, Rebecca Cool, Michelle Wells, Anja Aniere, Rachel Valentie, Grace Pollard, Darrita Davis, Megan Scheck, Lasalle Harris, Rebecca Perolis, Karl Driggs, Chris Savage, Michele Mckeever, Mar-quetta Boddie, Asli Buldum, Jackie Hemsworth, Christina Hodgkinson, Nathan Chambers, Rebecca Callahan, Amber Slaughter, Melissa Massey-Flinn, Helen Tomic, Melissa McFadden, Peggy Szalay, Keith Stahl, Matthew Slater Members Absent: Stephanie Zelasko, Holly Cundiff, Amy Marsteller, Terri Heckman, Igor Petrovich, Tim Edgar, Amanda Lukens, Pat Grant, Mike Harhager, Gary Neffenger Jr., Karla McDay, Jim Cole, Fred Berry, Janice Stahl, Allison Ball, Patrice Henderson, Sara Woolridge, Joe Rizzo, Dan Tousley, Jason Vaughn Others Present: Karen Jones, Keith Esparza
2. Welcome
   * + Mar-quetta Boddie welcomed everyone and started the meeting at 2:32 pm
3. Introduction of New Officers
   * + Mar-quetta introduced the new officers of the Executive Committee, the new Formerly Homeless Advocate, and the rest of the Board of Directors
       - Chair, Lauren Green-Hull
       - Vice Chair, Keith Stahl
       - Treasurer, Brian Gage
       - Secretary, Peggy Szalay
       - New Formerly Homeless Advocate, Gary Neffenger, Jr.
       - New Board Members, Melissa Massey-Flinn and Megan Scheck, who is the new Steering Chair, and Cassie Harhager
       - All other Board Members returning for another term
     + Kathy Petsko announced that she was leaving Summit County and introduced her replacement, Anja Aniere
4. Approval of Minutes
   * + Megan presented the minutes and asked for additions or corrections
       - Peggy motioned to approve the minutes and Keith Stahl seconded
       - All were in favor and the minutes were approved
     + At this time, several more people were coming in the room and quite a few chairs were being added to the table. Megan chose to have introductions at this point as there were many new faces
5. System Status Update
   * + Joe Scalise had Asli Buldum pass out the report and asked that if there are any mistakes, please email Asli
     + RRH is shifting away from weekly orientations and is trying fifteen (15) face-to-face orientations per week working up to thirty (30) per week
     + Regarding the twenty-six (26) singles on the report
       - Haven of Rest has a wait list for women, but cold weather protocol has space for women
     + The report is attached to these minutes
6. CoC Business
   * + Mar-quetta stated that everyone needs to register for HUD emails
     + She also mentioned that everyone should have the electronic CFR saved to their favorites on computers in order to have easy access to this rules and regulations
7. Annual Packets
   * + Karen Jones passed out “Annual Packets” to each agency, explaining what was in each folder and what is expected of all in regards to these forms
8. Workgroup Chair Responsibilities
   * + Mar-quetta explained what the responsibilities are for each group
       - Sign in sheets, reminder emails, etc
     + Mar-quetta wants each group to come up with objectives and/or a mission statement that they will present to the group next month, Karen will be sending out an email asking for these statements to be typed/written out and presented to the group in February
9. Committee/Workgroup Updates
   * + Chronic Homeless-Keith Stahl
       - Thirty-seven (37) on list, three (3) housed, four (4) removed
       - CSS is working with Haven-looking at people who “disappear during the summer but show up in the winter months year after year” trying to target those people in order to help them; assessments at the Haven will take place February 4, 11, and 18
       - Black Bird Landing II has three (3) openings and people are designated for those
     + HMIS
       - Asli reported that meetings for the year have been increased and are now scheduled
       - She reported that one-on-one trainings are going well and have gotten positive responses
         * One-on-ones can be done via computer, if needed
         * All issues should be emailed to Asli
       - All referrals will now go through HMIS and she feels that one meeting should be enough to train everyone on that change
         * SCCoC will go LIVE on this on March 1, 2020
         * HUD is going LIVE on April 1, 2020
       - The next HMIS User Group Meeting is February 12, 2020 at 1:30 pm-All HMIS users should be sent to this meeting
     + Ranking & Review
       - Lauren reported that Sara Leedham will be stepping into the role of Chair since Lauren is now the SCCoC Board Chair
       - She reported that R&R is growing by leaps and bounds and will continue to meet monthly in order to be prepared for the NOFA release
       - The Annual Packet reflects what R&R has noticed and needs changed
       - The next meeting in February will be focusing on the R&R Tool
     + RRH
       - Joe reported that they are continuing to address client/landlord issues
       - Referrals will be coming out of Centralized Intake
       - They are in the planning stages of the tenant/landlord outreach event
     + Veteran’s BNL
       - Diane Waite gave the update stating that there are currently seventy-five (75) people listed and after looking at the System Status Update can see three (3) from that report
       - She stated that the numbers are getting cleaner
       - The subcommittee that they put together continues to work on updating the policy
       - Due to new grantees this group is also splitting off to address long term residents with helping them move on
     + Youth Summit-Up
       - Melissa announced the meeting for January was moved to the 30th, due to the Board Retreat
       - Agency
       - Mar-quetta is currently putting the job description for the Youth Coordinator
       - Looking at setting a more defined purpose and objectives for the group
         * Looking at possibly starting a By Name List, and looking at youth housing inventory review
         * Joe stated that he put together a list of 23 people in that age range
       - Reminder that meetings are the 3rd Thursday of every month at CHC
10. Open Floor
    * + Lauren gave an update on the eviction task force that Fair Housing is heading
        - City is looking at starting a landlord/tenant council
        - They have identified three (3) target areas to tackle
          * Financial/Housing Aspect
          * Legal/Policy Aspect
          * Engagement/Education Aspect
        - March 11th will be the next landlord workshop and will be focusing on eviction
          * Flier being sent to Karen to send to everyone
      + Latoya thanked everyone for the support that was given to the Summit County Health Dept as they applied for a grant to address homeless, pregnant youth
      + Latoya gave an update on the upcoming brainstorming session being hosted by Summit County Dept of Job and Family Services
      + Helen brought up the severe weather outreach form that was passed out and asked for input from agencies on degrees, transportation to shelters, etc.
      + Joe reminded everyone that PIT is next week on the 28th, and clients can have taxes done for free if under $60,000

There being no further business, the meeting was adjourned at 3:59 pm.

Approved by The SCCoC Steering Committee, 2/26/2020

Karen Jones

SCCoC Administrative Assistant