1. Members in Attendance: Lauren Green-Hull, Anja Aniere, Megan Scheck, Rebecca Callahan, Melissa Massey-Flinn, Helen Tomic, Melissa McFadden, Peggy Szalay, Brian Gage, Cassie Harhager, Chris Brewer, Mike Harhager, Sara Leedham, Igor Petrovich, Mar-quetta Boddie, Keith Stahl

Members Absent: Latoya Harris

1. Others Present: Karen Jones
2. Welcome
   * + Lauren Green-Hull, Chair, welcomed everyone and started the meeting at 2:44 pm
3. Approval of Minutes
   * + Lauren forgot to send out the minutes, so we will go over them and approve them at the next meeting
4. CoC Staffing Changes

* Mar-quetta stated that the Youth Coordinator position is being looked at with the Personnel Committee for possible FT status by working in other jobs with it
* Helen Tomic suggested working in quarantine work with the job description in order to use ESG funds for the salary
* She did bring up issues with finding any hotels that will help with quarantine clients
* Several people had suggestions and Mar-quetta asked them to be sent to her via email

1. CoC Board Membership

* Lauren brought up the issue with Gary Neffenger Jr. and that she and Keith requested his statement in writing, which had not been done, and asked the Board for discussion on this
* Discussion was had
* Keith Stahl made a motion to remove Gary from the Board, Peggy Szalay seconded
* At this time everyone voted via chat (attached to these minutes) to remove Gary Neffenger Jr. from the SCCoC Board of Directors due to conduct
* Mar-quetta asked the Board their thoughts on hiring from the Board again
* The discussion was tabled due to it not being a pressing issue and it was also thought to review on a case-by-case basis

1. Finance Committee Report

* Brian Gage presented the Statement of Activity year-to-date for both the unrestricted funds and the HUD Planning Grant funds
* He also shared a revision to the Internal Controls Policy
* Sara Leedham motioned to adopt the Policy and Peggy seconded
* All were in favor and the Policy was adopted

1. Personnel Committee Report

* Sara presented an amendment to the PTO Policy regarding Termination
* Rebecca Callahan motioned to adopt the amendment to the PTO Policy and Megan Scheck seconded
* All were in favor and the amendment was adopted
* Sara then presented policy definitions the Committee was proposing and asked for discussion on several specific items
* Sara will make changes that were discussed and bring back to the Board
* The next Personnel document presented at this meeting was about terminology in other policies
* In the interest of time, it was decided to allow people to look at these and vote at the next meeting in October

1. Review & Ranking Report

* Sara presented the Tool and asked Karen Jones to highlight the changes to the Board
* There were a few questions about some of the changes and answers were given
* One section was pointed out as an issue (cost effectiveness) and it was decided that Karen would reword and rescore that section according to the discussion
* The Tool was voted on and approved with the exception of the cost effectiveness section

1. Winter Shelter Update

* Mar-quetta will be giving an update on this topic at a later date and she can send an update via email prior to the October meeting, if needed

1. CoC Projects Update

* Lauren stated that in the interest of time, anything to be shared about this topic can be done via email

There being no further discussion, the meeting was adjourned at 4:22pm.

Approved by The Board, 10/22/2020

Karen Jones

SCCoC Administrative Assistant