Members in Attendance: Nathan Chambers, Holly Cundiff, Jeff Wilhite, Rebecca Callahan, Tim Edgar, Igor Petrovich, Diane Waite, Megan Scheck, Mar-quetta Boddie, Bridget Lacy, Joe Rizzo, Christina Hodgkinson, Michael Bullock, Brian Gage, Anja Aniere, Fred Berry, Matthew Slater, Brandon Stephens, Melissa Massey-Flinn, Asli Buldum, Lauren Green-Hull, Amanda Baker, Teri Timura, Latoya Harris, Keith Esparza, Dan Dubravetz, Brandon Stephens, Peggy Szalay, Keith Snodgrass, Karla McDay , Christina Hodgkinson, Stephanie Breedlove

Members Absent: Candy Petticord, Rebecca Perolis, Helen Tomic, Janice Stahl, Jim Cole, Michelle Wells, Allison Ball, Dennis Shawhan, Michele Mckeever, Rachel Valentine, Amy Marsteller, Terri Heckman, Pat Grant, Lasalle Harris, Patrice Henderson, Sara Woolridge, Dan Tousley, Joanna Brown, Denise Smith, Briana Gamble, Lisa Bruback, Melissa McFadden, John Flowers, Chris Savage, Chris West, Natalie Grier, Daniel Stimmel, Mike Harhager, Rebecca Cool, Keith Snodgrass, Darnella Cummings, Jackie Hemsworth, Jim Cole, Joe Scalise

Others Present: Karen Jones, Elizabeth McCullough

1. Welcome

Megan Scheck, Chair, welcomed everyone and started the meeting at 2:02 pm

1. Approval of Minutes
	* + Megan presented the minutes from the November meeting
* Jeff Wilhite motioned to approve and Rebecca Callahan seconded
* All were in favor and the minutes were approved
1. CoC Business
* Mar-quetta Boddie shared the unsheltered PIT count is being conducted throughout this week through CSS and Shelter Care SOS staff. Central Intake staff are collecting data on the sheltered population for the PIT Count.
	+ This is a different process due to COVID, and was approved by HUD.
* CoC is working with CSS and Peter Morrin to provide overflow overnight shelter during the winter months.
	+ This is located in the old Family Promise building
	+ Currently able to take 30 people and can expand to take up to 60.
	+ This is not intended to be alternative for Haven of Rest, this is for overflow when it is below 15 degrees
	+ This will be used when it will be below 15 degrees. CSS’s Homeless Outreach team will inform people of the availability of the overflow winter weather shelter.
* COVID quarantine process has been going well.
	+ Elizabeth the COVID Coordinator has built relationships with hotels to take COVID-positive and COVID-negative people who need to quarantine in the hotels.
	+ Has partnered with a food pantry to get food boxes that will be delivered to the stayers.
	+ 211 answers after hours calls to the COVID Coordinator, and they put them in a hotel until the next business day when Elizabeth will follow up with the stayer.
	+ Looking into getting vaccines for the shelter staff.
	+ If anyone needs PPE, cleaning supplies, blankets, or coats please contact Elizabeth
* HUD put out a notice that the mega-waivers have been extended until 3/31 for CoC programs
	+ 3rd party documentation of income, HQS inspections, dwelling size, PH RRH monthly CM, FMR for individual units, leasing costs, and the 1 year leasing requirements are all under this mega-waiver.
	+ Mar-quetta has sent this info to CoC funded agencies.
	+ Extensions and waivers need submitted to the CPD Director, ask Mar-quetta if you need more info.
	+ Can also extend your current grants if you need more time to spend the money in CoC funded projects. You must apply for extension through your CPD rep.
	+ Some projects are now under a different CPD rep, Kelly. Mark is still the HUD rep for some of our projects.
* Documentation submission – many people have not been turning in documentation on time, and this is worth 25 points on the R&R scoring tool.
	+ Annual packets are due on 1/31 and all documents are on the CoC website.
	+ Budgets, Letters of intent, and pre-applications will be due on 5/31.
	+ Board members also need to turn in their forms to Karen by 1/31.
	+ Non-funded agencies also have to turn in annual packet forms by 1/31.
* Membership fees will be implemented in 2021
	+ If there is a financial hardship or extension needed to pay the fee, please contact Mar-quetta.
	+ Mar-quetta will send out an email regarding membership fees.
1. Board update

Lauren Green-Hull

* + Retreat was 1/19, three new Board members
		- Jackie Hemsworth – shelter seat
		- Karla McDay – HUD funded member
		- Darnella Cummings – HUD funded member
* Standing committees of the Board - The Board wants all committees to set goals and execute those throughout the year. All standing committee chairs must be Board members. Standing committees of the Board are:
	+ Steering committee
	+ HMIS - Mike Harhager has been elected as the Chair
	+ Youth Advisory Board - Mar-quetta will continue to be the Chair until a Youth Coordinator is hired
	+ Finance committee – Brian Gage is the Chair
	+ Personnel committee – Darnella Cummings is the Chair
1. Committee/workgroup updates:

Chronically Homeless BNL

* Tim Edgar
* 35 people, 7 people came off the list, 4 of whom were housed this month
* Overflow shelter will be open Thursday and Friday this week due to low predicted temperatures.
* HMIS
* Asli Buldum
* No user updates for HMIS
* LSA is due in two days, UWSC/HMIS asked for an extension as they are trying to get data from Haven of Rest in the system.
* COVID ESG data uploads are due today and Asli is working on this
* Ranking & Review
* Lauren
* HUD is renewing all grants, so there was no traditional application this year.
* R&R presentations helped the committee to get good information to help improve processes for 2021.
* A member thanked everyone for their R&R presentations
* Rapid Re-Housing
* Bridget Lacy shared for Joe Scalise
* RRH meeting was cancelled in January and will be rescheduled in February
* Mar-quetta reminded everyone to pay attention to the meeting matrix and schedule to know what meetings they are responsible for and when they are.
* Veteran’s BNL
* Diane Waite
* There are 40 names on the list, the list has never been this low.
* They will be piloting a new workflow for homeless veterans calling 211.
* VA will be vaccinating 65 and over and some special populations under 65, and the VA is reaching out directly to those they serve to get the vaccine.
* Youth Summit-Up
* Mar-quetta
* Working on getting an accurate count on category 1 and 2 homeless youth through PIT count
* PIT Count
* Mar-quetta covered this in CoC Business.
1. Upcoming Steering Committee Survey
	* Megan will send out a survey next week with a few questions to help guide us in our committee work.
2. Open Floor
	* Jeff Wilhite, Family Promise, inquired if anyone had any thoughts on why families seems to not be in need of shelter, as there is no shelter waiting list right now, and asked if this might be due to the moratorium on evictions.
	* Igor Petrovich, Legal Aid, shared that the moratorium is through 3/31 and there is talk that it may extend until September.
	* Brian Gage, AMHA, commented that the lack of need for shelter is also likely related to rental assistance dollars and the moratorium, and clarified that the moratorium is only for evictions based on non-payment of rent.
	* Jeff shared more about the specifics of the new program of Family Promise, in which apartments are provided to families of various sizes, on a short-term basis until they can find housing
	* Bridget Lacy, UWSC, confirmed that there are no families coming through the homeless hotline
	* AMHA received 12 new VASH vouchers, and 37 new family unification vouchers, and 74vouchers for non-elderly families with disabilities. This brings the total number of mainstream family vouchers up to 179.

There being no further business, the meeting was adjourned at 2:54 pm.

Approved by The SCCoC Steering Committee, 2/24/2021

Megan Scheck SCCoC Steering Committee Chair