**Summit County Continuum of Care**

Board of Directors Meeting Minutes

4/27/2023

Members in attendance: Mar-quetta Boddie, David Churbock, Peggy Szalay, Christina Hodgkinson, Joe Scalise, Chris Brewer, Helen Tomic, Darnella Cummings, Tammy Skipper, Megan Scheck, Latoya Harris, Diane Waite

Absent: Michael Harhager, Karla McDay, Hope Sayre.

1. Call to Order
	1. Jackie called the meeting to order at 2:40pm
	2. Due to technical difficulties with Teams, meetings will be held via Zoom moving forward. Mar-quetta will send a new calendar invitation with meeting information.
2. Approval of prior minutes
	1. 2/23 Board meeting minutes were presented. Peggy motioned to approve the minutes, Christina seconded. All were in favor, motion to approve carries.
	2. Executive committee meeting minutes were presented and shared for the full Board to review.
3. Executive Committee Report
	1. Jackie Hemsworth presented.
	2. Issues of community funding were discussed at the last meeting, and how the discontinuation of COVID funding will result in an influx of homeless people coming through the system and a lack of resources for them to be housed.
	3. RFP will be released for HOME-ARP funds, but even with these funds, there will still also likely be a stress on the housing system.
	4. City of Cuyahoga Falls gave a grant to the CoC for $32,000 for landlord mitigation.
	5. Helen shared a CDBG application with Mar-quetta and hopefully that will provide some assistance to the homeless system.
4. Finance Committee Report
	1. Tammy discussed the finance committee March report, which will be sent to the Board via email.
5. Other Committee Reports:
6. Steering Committee
	1. With Hope Sayre meeting with HUD today, no report was provided.
7. Ranking and Review
	1. Monitoring visits have started, and the R&R committee have started looking at the monitoring tool.
	2. Mar-quetta is looking at the ranking tool as well to see if we should change the tool to help agencies to score better and show the work people are doing in the programs.
	3. Mar-quetta discussed HMIS reports and how those numbers are utilized in R&R scoring.
	4. Mar-quetta discussed how our CoC scored overall in the ranking.
8. HMIS Committee
	1. Diane reported about HMIS at yesterday’s Steering Committee meeting. Minutes will be sent.
9. Lived Experience
	1. Mar-quetta presented
	2. Met last week, are working in collaboration with Freedom Bloc.
	3. Some members of this committee are giving tours to HUD today to give them some insight into housing conditions, and criminalization of homelessness
10. Executive Director’s Report
11. HCRP grant transfer
	1. Official transfer will take place on January 1, 2024.
	2. This was voted on and approved by the Board on April 22, 2023.
12. Bylaws
	1. The Stark County CoC sent their policies and procedures to Mar-quetta to help in guiding our work in creating the oversight Board.
	2. Their advice was not to include funded agencies in the oversight Board.
	3. Mar-quetta will present via email a new slate for oversight Board members.
	4. Bylaws are near completed with any revisions
13. Fundraising
	1. Mar-quetta is working on various grant proposals and diversifying funding.
	2. Mar-quetta and SCCoC staff attended a conference in which they got some ideas about funding, including working with managed care programs.
	3. SCCoC has been considering getting a contract grant writer
	4. Mar-quetta suggested implementing a fundraising committee for the SCCoC to do more fundraising and event planning.
		1. A discussion ensued regarding conflicts with Board members who work for other agencies being able to help with the SCCoC fundraising.
14. Strategic Plan
	1. Goal to release strategic plan proposal within the next several weeks.
		1. Then have a small selection committee that reviews the strategic plan proposals
			1. The committee members are: Megan, Jackie, Peggy, Helen, and Tammy.
15. 2022 Homeless Report
	1. This report will be released in May. Mar-quetta thanked United Way for their help in compiling this report. There will be printed copies sent the SCCoC member agencies.
16. Other business :
* Dave shared they have seen an increase in clients contacting the Peter Maurin Center with homelessness/housing instability. Joe stated this is also happening at United Way.
* There will be no funding from the unsheltered homeless NOFO.
* New CoC NOFO will be coming out soon, along with the DV bonus.
* YHDP grant application looks good, Sherrod Brown offered to help with reviewing this, and Mar-quetta is going to talk to the HUD reps today who are visiting to try to encourage them to look at funding the YHDP grant.
* HOME-ARPA TBRA grant applications will be released in the next 6-8 weeks.

Having no further business, the meeting was adjourned at 3:35pm